

MONAD University-HAPUR, U.P.



2ND SET (Assignment)

Programme – MA-Education, SEM-3RD (OLD STUDENTS)

Instructions:-

- Answer all questions.
- On *Front page you have to give your detail.*
- Section A have long answer type questions. Answers should be given in 800 to 1000 words.
- Section B have short answer type questions. Each answer should be given in 200 to 300 words.
- The Last date of submission of assignment to Department is November, 2016
- Answer the questions in Hindi or in English in your own handwriting.

MONAD University-HAPUR, U.P.

Nov-2016-17

Programme – MA-Education, SEM-3RD (OLD STUDENTS)
Second assignment
Course Title: Guidance and counselling

SECTION –A

1. (a) Define I.Q. (intelligence quotient). How a teacher can use it?

(b) Explain responsibilities and services of a school.

SECTION -B

2. (a) according to you what is the need and importance of personnel guidance to a person?

(b) How interview is important and useful for school and principal?

**Dr. Satyveer Singh,
HoD-B.Ed.**

**Rajendra Singh,
Coordinator (MA-Education)**

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Nov-2016-17

Programme – MA-Education, SEM-3RD (OLD STUDENTS)
Second assignment

Course Title: Educational administration and management

SECTION –A

1. (a) “Principal is the main director in school”, justify the statement with examples.

(b) Explain importance of school registers and school records.

SECTION -B

2. (a) Define staff development programme and its importance.

(b) Write short notes on any of two,
(A) Problems of indiscipline in school (B) Communication
(C) Head master (D) Motivation techniques

**Dr. Satyveer Singh,
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**Rajendra Singh,
Coordinator (MA-Education)**
